Setting up Windows 10

## Note:

The personal digital assistant Cortana guides you through the process of setting up Windows 10, with the option of using voice control instead of using your mouse to progress through setup. To adjust Cortana's volume, use the volume control icon  at the bottom right corner of the screen. To disable voice control and mute Cortana, click the microphone icon  at the bottom of the screen.

1. Press the power button to turn on the computer. During the setup process, Windows 10 might take a long time to process an item without visual feedback on the screen to indicate progress. **This is normal.**

⚠CAUTION: To avoid damaging the data on the computer, do not restart your computer during the setup process.

1. After the manufacturer’s logo, the **Let's start with region. Is this correct?** screen displays. Select your country or region from the list, and then click **Yes**.
2. The **Is this the right keyboard layout?** screen displays. Select the desired keyboard layout (United Kingdom), and then click **Yes**.
3. On the **Do you want to add a second keyboard layout?** screen, you can either follow the instructions for adding another keyboard layout or click **Skip**. – You probably don’t need to add a second keyboard.
4. On the **Let's connect you to a network** screen, select from the available networks, type in your user name and password if necessary, and then click **Connect**.

⚠Note - You will need to connect to your home WiFi network at this point.

1. After a few introductory setup screens that require no action, the **Windows 10 License Agreement** screen displays. After reading the license agreement, to proceed, click **Accept** to continue.
2. After the license agreement, the **Sign in with Microsoft** screen displays.

**⚠ Does your child have a Microsoft Account?**

This is the point where you will need to “Create an account” for your child.

If they have an existing email address (**not their school email**) they can use this to sign up for a Microsoft account.

Every student will need a **personal** (not school) Microsoft Account so that they can:

* access the device outside of school term time
* be added to a Microsoft Family Group
* use the device after they have finished their studies at the high school

1. If you need to create an email address and password for your child follow the prompts on the “Create account” button (below the email box).
2. After signing in the following setup screens display. Follow the on-screen instructions to customize Windows.

* Link your Android or iPhone to this PC
* Protect your files with OneDrive
* Set up your Office
* Make Cortana your personal assistant?
* Do more across devices with activity history
* Choose privacy settings for your device

1. On the registration screen, type your personal information, and then click **Next**.
2. On the Register and Protect screen, select your preferred privacy settings, and then click **Next**.
3. Read any introductory screens describing the features of your computer, make selections when prompted, and then click **Next** up on completing each.
4. You are now done with the initial setup process.